

## APPLICATION TO LEASE RESIDENTIAL PROPERTY

This document is not a residential tenancy agreement and does not grant any right to occupy the property

Applicant; Mr/Mrs/Ms ..... Phone: .....

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**TENANCY DETAILS**

1. Property Address  
 .....  
 .....
2. The tenancy is required for a period of..... months From ..... To .....
3. At a weekly rental of \$ ..... Preferred Frequency Pls Select **Fortnightly**  **Calendar Monthly**
4. Total number of people to occupy Premises  
 Adults ..... Children.....  
 Ages ..... Ages.....
5. Pets – Type of Pet ..... Breed ..... Number/Age .....
6. Vehicles Total Number of Vehicles .....
7. Department of Housing Bond Assistance? Yes  No

**AMOUNTS PAYABLE**

8. Security Bond (4 weeks Rent) \$ .....
9. Pet bond (if applicable - \$260.00) \$ .....
10. Initial rent (2 weeks) \$ .....
11. **TOTAL** \$ .....

**CHECKLIST ✓ – LODGING YOUR APPLICATION**

Please email your application to; [admin@kbre.net.au](mailto:admin@kbre.net.au)

Each Applicant please ensure you include at least 2 forms of photo identification;

Passport  Drivers License  Medicare Card  Student Id Card if Applicable

Please also include; Latest pay slip/s

Please read items 12 to 23 on the following page and **sign item 18** where indicated please also **sign page 6** where indicated

**CONDITIONS RELEVANT TO MAKING AN APPLICATION**

- 12. The amounts referred to in Items 8 to 10 are payable upon the Applicant signing the Lease and/or prior to taking possession of the Premises.
- 13. the Applicant will not be entitled to occupation of the Premises until:
  - (i) vacant possession is provided by the current occupant of the Premises;
  - (ii) the Lease is signed by the Applicant; and
  - (iii) the payment of all monies due to be paid by the Applicant prior to occupation of the Premises.
- 14. The persons comprising the Applicant are over the age of 18 years, none are bankrupt and they each declare that all of the information supplied in the Applicant's Particulars are true and correct and are not misleading in any way.
- 15. The Applicant acknowledges having inspected the Premises and if the Option is exercised, will accept possession of the Premises in the condition as at the date of inspection.
- 16. Upon acceptance of the application the Applicant will execute the Lease. The Lease shall be the prescribed "Residential Tenancy Agreement", including any special conditions included and/or attached to this Application and the payment of all monies referred to in items 8 to 10.
- 17. The Applicant acknowledges that they are responsible for their own contents. The Applicant should arrange their own insurance to cover their personal belongings.

**PRIVACY**

- 18. The Applicant agrees that for the purpose of this Application, the Owner/Managing Agent may make enquiries of the persons given as referees by the Applicant, and also make enquiries of such other persons or agencies as the Owner may see fit.

Applicant One Signature; ..... Date; .....

Applicant Two Signature; .....Date; .....

Applicant Three Signature;..... Date; .....

- 19. The personal information the Applicant/s provides in this application or collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the application and to manage the tenancy.
- 20. Personal information collected about the Applicant in this application and during the course of the tenancy if the application is successful may be disclosed for the purpose for which it was collected to other parties including to the landlord, referees, other agents and third-party operators of tenancy reference databases. Information already held on tenancy reference databases may also be disclosed to the Agent and/or Landlord.
- 21. If the Applicant enters into a Residential Tenancy Agreement, and if the Applicant fails to comply with their obligation under that agreement, that fact and other relevant personal information collected about the applicant during the course of the tenancy may also be disclosed to the landlord, third party operators of tenancy reference databases and/or other agents.
- 22. If the Applicant would like to access the personal information the Agent holds, they can do so by contacting Ken Baker Real Estate. Suite 28/22 St Quentin Avenue, Claremont WA 6010 Phone 9385 5551 Facsimile 08 9384 6599.
- 23. The Applicant can also correct this information if it is inaccurate, incomplete or out-of-date by notifying the Agent/ Tenancy Data Base in writing.



**SECOND APPLICANT'S PARTICULARS**

Name .....  
(Given Names) ..... (Surname) .....

Phone No Work ..... Phone No Home .....  
Mobile ..... Email .....  
Date of Birth .....  
Driver's License No ..... State ..... Passport No .....  
Other ID ..... Vehicle type & registration no. ....  
Smoker Yes  No  Vehicle type & registration no. ....

**Proof of Identification/Pay Slip** (Refer to Check List on page one) **Attached** Yes  No

**Present Address** .....

(i) Name of current owner or managing agent to whom rent is paid .....  
Address .....  
Phone No .....  
Rental Paid \$.....  
Period rented from ..... to .....

**Previous Address** .....

(i) Name of previous owner or managing agent to whom rent is paid .....  
Address .....  
Phone No .....  
Rental Paid \$.....  
Period rented from ..... to .....  
Reason why leaving.....

**Occupation/Employment** .....

Employer..... Period of employment.....  
Phone No ..... Wage \$ .....

**If Less than 2 years:** Please list previous employer on page 6 under notes.

**Personal References** (name and phone number)

First person  
.....  
Second person  
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**Emergency Contact** (name, address and phone number)

First person  
.....  
Second person  
.....



24. Special Conditions to the lease requested by the Applicant

Other Notes/Additional Information:

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Applicant's signature ..... Date .....

Applicant's signature ..... Date .....

Applicant's signature ..... Date .....